

**CLAY COUNTY DEVELOPMENT AUTHORITY  
REGULAR SCHEDULED PUBLIC MEETING  
1845 TOWN CENTER BLVD, STE 410, FLEMING ISLAND, FLORIDA  
November 20, 2019**

**AGENDA**

**CHAIR  
VICE-CHAIR  
TREASURER  
SECRETARY**

**KEITH WARD  
BRUCE BUTLER  
VACANT  
CHERESE STEWART**

- |   |                          |
|---|--------------------------|
| <b>1) Welcome/Call to Order 4:00 pm</b>   | <b>Keith Ward, Chair</b> |
| <b>2) Roll Call</b>   | <b>Josh Cockrell</b>     |
| <b>3) Invocation</b>  | <b>Bruce Butler</b>      |
| <b>4) Installation of 2019-2020 Board Officers</b>  | <b>April Scott</b>       |
| <b>5) Comments from the Public</b>  | <b>Keith Ward</b>        |
| <b>6) Clay EDC Report</b>   | <b>JJ Harris</b>         |
| <b>7) Secretary's Report</b><br>Approval of September 11, 2019 Minutes  | <b>Chereese Stewart</b>  |
| <b>8) Treasurer's Report</b><br>September 2019 & October 2019 Financials  | <b>Josh Cockrell</b>     |
| <b>9) Chair's Report</b><br>Appointment of CCDA Treasurer<br>RFP Committee Recommendation for Administrative Services Contract  | <b>Keith Ward</b>        |
| <b>10) Executive Director's Report</b><br>Update on Grants<br>Clay Day Sponsorship<br>Comprehensive Banking Services Recommendation   | <b>Josh Cockrell</b>     |
| <b>11) Attorney's Report</b>  | <b>April Scott</b>       |
| <b>12) Old Business/New Business/Board Comments</b><br>Clay Day Sponsorship<br>SBDC Sponsorship<br>Review & Update Organizational Documents: Bylaws, Strategic Plan<br>Future Investments | <b>Keith Ward</b>        |

**13) Adjournment**

**Keith Ward**

**Dates of Upcoming CCDA Meetings:**

**December 18, 2019**

**January 15, 2020**

**February 19, 2020**

**March 18, 2020**

**April 15, 2020**

**May 20, 2020**

**June 17, 2020**

**July 15, 2020**

**August 19, 2020**

**September 16, 2020**

**TIME: 4:00 PM**

**LOCATION: Clay County Chamber of Commerce  
Board Room  
1845 Town Center Blvd  
STE 410  
Fleming Island, FL 32003**

**NOTE: Items 6 through 12 above, are subject to discussion, consideration, and action by the Board of the Clay County Development Authority.**

**PUBLIC COMMENTS: Pursuant to F.S. s. 286.0114 (2019) [, and Clay County Development Authority policy], speakers intending to offer public comment must complete a provided speaker's card, turn in the same to the recording secretary for the public meeting, and may address the Board when recognized by the Chair of the meeting with their public comments for a period of not more than three (3) minutes. The Chair of the meeting has the authority and discretion to make special provisions for a group or faction spokesperson. The Chair of the meeting has all requisite authority and discretion to maintain orderly conduct or proper decorum of the public meeting.**